

“Discipline is the bridge between goals and accomplishments”.

-Jim Rohn

Discipline Rules @LIS

While Good Conduct and behavior of students will fetch them rewards and appreciation, acts of indiscipline in the School will be dealt with utmost seriousness. Parents are required to go through the below mentioned Rules and Regulations pertaining to a Student's Disciplinary Conduct in the School.

Dress and Appearance: -

1. Students must come to school in proper school uniform. It must be neatly cleaned and ironed with school Tie, Belt, Red socks, Black shoes, (Blue sweater/jacket during winter season).
2. Personal cleanliness, hygiene and neatness is expected at all times.
3. Hair must be properly cut and combed. Nails must be kept clean and short. Boys are not allowed to have long hair.
4. **Boys** must maintain their hair trim and neat. Fancy hairstyles and colored hair is not allowed.
5. **Girls** must pin or plait their hair properly and use only red color clips/ribbons/hair bands.
6. Failure to comply may result in the student being sent home after two warnings.
7. Students are not permitted to wear fancy watches, chains, earrings, belts etc. Students are not allowed to color / spike / gel their hair, wear nail polish, expose tattoos or any henna design.

School Property: -

1. Students must take care to keep the school and their classrooms clean at all times. Litter must be disposed off in the dustbins provided.
2. They must take care of the school property. No scratches, writings or drawings may be made on the school furniture or walls.
3. Damage done by accident must be reported to the class teacher. Students who willfully damage school property must make good the damage done.

Behaviour: -

1. Students must respect and obey their teachers and School authorities at all times.
2. Running, playing and shouting in the classrooms and corridors during study hours is forbidden. Students must not indulge in fights and physical and verbal abuse in school. Stringent action will be taken against all students instigating and/or participating in such acts.
3. Students may not loiter in the classrooms during break or Computer, PE and Activity /CCA periods.
4. Students those who need to use the rest rooms during class time should carry the Rest room pass/Emergency pass from the teacher in charge. However, if any student has a medical problem and needs to use the rest room frequently, the same must be brought to the notice of the class teacher / school nurse in writing with medical certificate attached.
5. Students are not permitted to bring any electronic gadgets including mobile phones to the school. Any such property found in the possession of the student will be confiscated by the school.

Discipline: -

1. Discipline is enforced in the school through Remarks, Warning Letters. All remarks must be signed by the parent. After 3 remarks the parents are liable to be summoned by the Academic Co-Ordinator /Principal.
2. Remarks and warning letters are made on the following grounds: Grave Indiscipline, damage to school property, acts of violence against fellow students, using abusive or obscene language.

Maintenance of Study Materials: -

1. All schoolbooks must be labelled and neatly maintained throughout the year.
2. Books must be brought according to every day's timetable without fail.
3. Students are not permitted to paste stickers and colour the pages of school notebooks unless specifically instructed by the teachers.
4. Loyola International School follows the curriculum of Central Board of Secondary Education, New Delhi, India.

School Timings: -

1. Students must be present in the school by 7.05 a.m. The zero period will commence from 7:10am to 7:20am.
2. Parents will not be allowed into the school premises after the first bell at 7:15 a.m.
3. Students will disperse at 1.30 p.m. Parents/Drivers can pick up their wards directly from the classrooms.
4. Children coming late to school – after 7:20 a.m. will have to inform the class teacher prior and only genuine cases will be allowed. If any student is late for more than 2 consecutive days, then the child will not be allowed to attend the classes.

Celebration of Birthdays: -

1. Students are permitted to wear special dress on birthdays and distribute common chocolates/sweets to their classmates and teachers. However, students may not enter or disturb other classes for this purpose.
2. In this context distribution of fancy gifts / cutting cakes & celebration of class parties is not permitted.

Staff Gift Policy: -

- Parents are requested not to give gifts to individual teachers/ or non-teaching staff for any occasion.

Disciplinary Measures:

1. Each act of indiscipline will be communicated to the parents through Email/ WhatsApp.
2. Parents will be informed through a letter or phone if the points accumulate to **5**
3. Undertaking letter will be taken from the parent if the points accumulate to **10**.
4. Suspension from the school for **5** working days if the points accumulate to **15**.
5. Dismissal from the school if the points accumulate to **20**.



Listen. Learn. Lead.

Pramod Kumar Ranwaka
Principal

Loyola International School

Loyola International School Qatar

20-point scale system for the academic year 2022-23

(Each act of indiscipline will be recorded with points as given below)

SL. No.	INDISCIPLINARY ACT	POINTS
1.	Coming late to the school	1
2.	Improper Uniform	1
3.	Improper Hair Dressing	1
4.	Coming out from classes other than PT/Break	1
5.	Howling/Shouting/Whistling	1
6.	Disobedience	2
7.	Skipping/Bunking the Classes	2
8.	Entry into other Classrooms	2
9.	Misbehaving with teachers/Class Monitors/Discipline In charges	2
10.	Misbehaving in the School Bus	2
11.	Use of Abusive Language	2
12.	Bullying/Fighting	2
13.	Stealing	3
14.	Bringing Items like cigars, lighters, crackers, knives, etc.	5
15.	Bringing Banned Electronic Items like CDs, USB, Mobiles, Cameras, etc.	5
16.	Bringing Obscene Materials	10
17.	Damaging School Property	10
18.	Misbehaving During School Functions	10
19.	Using the Internet and Social networks with the Intention to defame the school and authorities	10
20.	Any other act of Indiscipline which affects the reputation of the school	10